

PoliTemps is a Legislative, Government, and Political staffing company for the Washington, DC area.

PoliTemps provides Temporary and Permanent Staff to top clients in consulting, public relations, non-profits, associations and government relations.

PoliTemps has the targeting and focus of a public relations firm, the goals and mission of a staffing company and the energy of a political campaign.

PoliTemps provides quality personnel who, in addition to administrative and computer skills, possess an understanding of the political, legislative, and public relations processes in the city.

- WE STAFF:**
- PUBLIC RELATIONS & MEDIA RELATIONS**
- FUNDRAISING**
- LOBBYING SUPPORT**
- LEGISLATIVE AFFAIRS/TRACKING**
- GRASSROOTS ACTIVITIES**
- SPECIAL EVENTS/CONFERENCES**
- TELEMARKETING/POLLING**
- INTERNET RESEARCH AND ANALYSIS**
- CUSTOMER SERVICE**
- WORD PROCESSING & CLERICAL**

## TEMPORARY PERSONNEL

In today's competitive marketplace, it is standard for employees to possess computer and administrative skills and a professional bearing. At PoliTemps, you can count on that and more.

At critical moments, time and budget concerns often prevent organizations from hiring full-time staffers; PoliTemps stands ready to step in with temporary associates who are politically-astute, computer literate, knowledgeable and enthusiastic.



**Each search begins with a comprehensive screening of our extensive list of PoliTemps Associates. We evaluate the performance of every employee on each assignment and take the time to know his or her:**

- **ABILITY**
- **TALENT**
- **SKILLS**
- **PERSONALITY**
- **PROFESSIONALISM**

## PERMANENT PLACEMENT

We have the resources to make an intelligent search for just the right person for your organization. Our Recruiting Staff searches and screens for candidates so you don't have to.

Hiring a new employee requires a serious investment of time, money, and energy. PoliTemps makes the selection process easier by working with the client to target candidates whose profiles fit their requirements.

As an alternative to direct permanent placement, Tempo-Perm offers an excellent way to locate permanent staff in today's business environment.



## OUR TALENT POOL

You can depend on PoliTemps because we understand your business, your campaigns, your issues, and the obstacles you face every day in our nation's capital. Our people will assist you when you are in crisis mode because they are professionals who know:

### WHAT THE ISSUES ARE WHY THEY'RE IMPORTANT HOW TO GET THE JOB DONE


If your organization is partisan, non-partisan, issue-oriented, a government entity or just in need of someone with a clue, we'll work together to find the right match. PoliTemps goes beyond the usual screening and testing procedures for proven ability in specific computer, administrative, political and public relations skills.

## QUALITY

All PoliTemps personnel have backgrounds in one or more of the following:

- CAMPAIGNS**
- GOVERNMENT**
- LEGISLATIVE PROCESS**
- MEDIA & PUBLIC RELATIONS**
- POLITICS**
- PUBLIC AFFAIRS**

Whether you need someone to answer a busy phone, help with a mailing, analyze complex legislation or organize your media and public relations campaign PoliTemps is there when it counts, with personnel who get it.



“We have found PoliTemps to be a reliable, effective way of expanding our staff during crunch times. Many of our PoliTemps people have moved into fulltime positions. The PoliTemps staff has really made our staffing issues easier to deal with.”

**Jami Lucas**  
*Executive Director*  
American Academy of Otolaryngic Allergy

“PoliTemps provides such a great caliber of temps—like no other agency in Washington. PoliTemps is consistently successful in matching their temporaries to our needs.”

**Melanie Simmons**  
*Director of Office Services*  
Powell Tate



**PoliTemps™**

Alliance for Excellent Education  
America Coming Together  
American Academy of Otolaryngic Allergy  
American Association of Retired Persons  
American Cancer Society  
American Civil Liberties Union  
Association of Community Health Centers  
American Friends of Lubavitch  
American Hospital Association  
American Israel Public Affairs Committee  
Association of Trial Lawyers of America

**2000 P Street, N.W.  
Suite 400  
Washington, DC 20036**  
**202.785.8500**  
**info@politemps.com**  
**www.politemps.com**

AREVA Enterprises  
Aristotle International  
Brady Campaign to Prevent Gun Violence  
Business Council for Sustainable Energy  
Calpine Corporation  
Campaign Media Analysis Group  
Campaign Finance Institute  
Caraway Group  
Center for Community Change  
Center for Defense Information  
Corporate Voices for Working Families  
Democratic National Committee  
ERISA Industry Committee  
Friends of the National Arboretum  
Fundraising Financial Management, Inc.  
Porter Novelli International  
Gnosnos Software  
Greer, Margolis, Mitchell, Burns & Assoc  
Hyde Park Communications  
International Republican Institute  
Israel Policy Forum  
Lake, Snell, Perry & Associates  
Laguens Hamburger Stone  
League of American Bicyclists  
Lexis-Nexis  
Lipman Hearne  
London Times  
Maximus International LLC  
Marathon Oil Corporation  
Mercer Human Resource Consulting  
Mindshare Interactive Campaigns  
Motorola Government Relations Office  
NARAL/Pro-Choice America  
National Association of Manufacturers  
National Cable and  
Telecommunications Association  
National Conference of State Legislatures  
National Federation of Independent Business  
National Mining Association  
National Partnership for Women & Families  
National Prostate Cancer Coalition  
National Treasury Employees Union  
Ogilvy Public Relations Worldwide  
People For the American Way  
PhRMA  
Planned Parenthood Federation of America  
Powell Tate  
Public Opinion Strategies  
Public Citizen  
Republican Leadership Council  
Republican National Committee  
Sandler - Innocenzi  
Squier Knapp Dunn  
Stateside Associates  
Carmen Group  
The Economist  
U.S. House of Representatives  
The Israel Project  
The Wish List  
McMahon, Squier & Associates  
Ungaretti and Harris  
U.S. Chamber of Commerce  
U.S. Conference of Mayors  
USX Corporation  
WineAmerica

## **PARTIAL CLIENT LIST**

## **ABOUT US**

*PoliTemps works with premier institutions, associations and consulting firms in the greater Washington, DC area.*

*The PoliTemps placement & recruiting team has experience in politics, campaigns and Capitol Hill. Our human resources and staffing background - combined with political savvy - means we understand your personnel requirements and fill your job requests quickly and efficiently.*

*PoliTemps is locally owned and operated by Robert Chris Jones. His wide experience ranges from the military to political campaigns to Capitol Hill. Launched in 1996, PoliTemps immediately resonated as the place to go for politically savvy temporary and permanent staff in Washington, DC. Written about in the Washington Post, Washington Times and other media outlets, PoliTemps is known for its experience and knowledge about politics, people and employment.*



**PoliTemps™**

**WORKING TOGETHER  
EXCEEDING EXPECTATIONS**  
Call us. We're flexible. We'll make a match.



## **CLIENT REFERENCES**

*"Your staff is a pleasure to work with and I have always been extremely pleased with the candidates you have sent. I can't begin to tell you how helpful it is, in those incidences where temporary staffing is needed, to have someone who already knows the basics of politics 101."*

**Roger Lee,**  
*President,*  
The Roger Lee Group



**PoliTemps™**

*"When we need someone who 'gets it' - whether it means knowledge of Capitol Hill, the legislative process, or the world of lobbying - we call PoliTemps. In fact, our chief lobbyist insists on PoliTemps staff when he has temporary staffing needs. I highly recommend their services if you are looking for someone beyond the ordinary."*

**Carol Coldren**  
*Director of Human Resources*  
National Association of Manufacturers

*"The public policy event planning business demands some of the shortest lead times and calls for some of the highest standards in the industry. We like knowing we can count on PoliTemps."*

**Anne Neel**  
*Human Resources Director*  
The Public Forum Institute

*"PoliTemps has a track record with us of sending the right person, with the right skills for each job. Their placement staff has the political and policy savvy to create the perfect match for every need, whether it is administrative, policy, technical writing, or a combination of skills."*

**Cindy Hounsell**  
*Executive Director*  
Women's Institute  
for a Secure Retirement

**202.785.8500**  
**www.politemps.com**